



*United Theological  
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### TRANSCRIPT REQUEST FORM

- ◆ Request must be made in writing; telephone requests are not accepted.
- ◆ All financial obligations to the school must be satisfied. Failure to fulfill this requirement will result in the **non-processing** of the transcript.
- ◆ Cost: JA\$1,500.00 (regular) or JA\$2,000.00 (express).
- ◆ Cash, Manager's cheques or credit/debit card payments are accepted.
- ◆ For additional transcripts, please complete separate forms.
- ◆ Allow **Ten** (10) working days for regular transcript production or three (3) working days for express transcript production.

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Telephone Number(s):		
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Signature:		Date:
Check Programme pursued: <input type="checkbox"/> M.Div. <input type="checkbox"/> Diploma (Ministerial Studies) <input type="checkbox"/> Certificate <input type="checkbox"/> Other: -----	Please indicate if you were: <input type="checkbox"/> Denominational Sponsored <input type="checkbox"/> Independent	Last date you attended: <div style="border: 2px solid black; height: 40px; width: 100%;"></div>
Check form of payment: <input type="checkbox"/> Manager's Cheque <input type="checkbox"/> Credit/Debit Card	Please indicate payment amount: _____ Cash	Please enter Cheque # _____
<b>SEND TRANSCRIPT TO</b>		
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FOR OFFICE USE ONLY:	Date Received:	Financial Approval:
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