



UNITED THEOLOGICAL COLLEGE OF THE WEST INDIES

ACCOMMODATION APPLICATION FORM FOR STUDENTS
2022-2023 ACADEMIC YEAR

Please note that the Accommodation Department will not process applications until the application fee is paid and we have received evidence that you are a student at a College or University.

Completed Forms **MUST** be submitted by email to: accommodations@utcwi.edu.jm

SECTION I PERSONAL INFORMATION

NAME (MR. MRS. MS.) _____

T.R.N. _____ I.D. (NATIONAL I.D, PASSPORT, DRIVER LICENCE) _____

TELEPHONE NO. (876) _____ EMAIL ADDRESS: _____

PERMANENT ADDRESS _____

CHURCH AFFILIATION _____

NEXT OF KIN _____

PERMANENT ADDRESS _____

TELEPHONE NO. (876) _____ EMAIL ADDRESS: _____

REASON FOR REQUESTING ACCOMMODATION _____

INSTITUTION ATTENDING _____ PROGRAMME OF STUDIES _____

DATE STUDIES BEGIN _____ EXPECTED GRADUTION DATE _____

ARE YOU WILLING TO PARTICIPATE IN THE COMMUNAL AND WORSHIP OF THE U.T.C.W.I.? YES NO

SECTION II ROOM SELECTION

Tick the box to identify the type of accommodation you wish to apply for:

- COTTAGE
- DORM
- SHARED BEDROOM (2&3)

SECTION III

REFERENCE: Minister of Religion and Justice of the Peace (JP)

NAME: _____

NAME: _____

ADDRESS

ADDRESS

TELEPHONE NO. (876) _____

TELEPHONE NO. (876) _____

EMAIL: _____

EMAIL: _____

SECTION IV

APPLICATION FEE ENCLOSED? YES NO 2 PASSPORT SIZE PHOTO 

I _____ have read the rules relating to housing and the general discipline of the life at U.T.C.W.I. and agree to observe same.

APPLICANT'S SIGNATURE _____ DATE _____

APPROVED BY: _____ APPROVED BY: _____

SECTION V

Please be advised that the information provided on your Application Form will be used by the Accommodation Department to process your application. I understand and agree that:

1. Application to reside at UTCWI does not guarantee a room.
2. The College's policies and regulation on conduct under which housing facilities are operated, must be observed at all times during the period of residency.
3. It is my responsibility to update my contact information.
4. Persons who have been offered housing at UTCWI will only be guaranteed accommodation for a period of one academic year, provided that all terms and conditions of the Housing Agreement are adhered to.

Signature: _____ Date: _____

The information provided is accurate at the time of printing. The College reserves the right to make changes, without prior notice, to the information contained in this document.

FOR OFFICIAL USE

Assigned to Cottage/Apt. _____

Proof of Application Fee received: _____